Regd. Office: Belagondapalli Village, Thally Road, Denkanikottai Taluk, Krishnagiri District,

Belagondapalli – 635 114, Tamil Nadu Phone: 04347 - 233508 | Fax: 04347 - 233414, E-mail: secretarial@taal.co.in | Web: www.taal.co.in |

CIN: L62200TZ1988PLC014460

NOTICE OF POSTAL BALLOT

[Pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014]

Dear Member(s),

NOTICE is hereby given pursuant to Sections 108, 110 and other applicable provisions, if any, of the Companies Act, 2013 ("Act") and Rules 20 and 22 the Companies (Management Administration) Rules, 2014 ("Rules"), amended from time to time (including any statutory modification or re-enactment thereof for the time being in force), read with the General Circular No. 14/2020 dated April 8, 2020, General Circular No. 17/2020 dated April 13, 2020, General Circular No.22/2020 dated June 15, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020, General Circular No. 10/2021 dated June 23, 2021 and General Circular No. 20/2021 dated December 8, 2021 issued by the Ministry of Corporate **Affairs** ("MCA") (hereinafter collectively referred to as ("MCA Circulars") and Regulation 44 of the SEBI (Listing **Obligations** and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), for seeking approval of the members of Taneja Aerospace and Aviation Limited ("the Company") through Postal Ballot by voting through electronic means ("Remote e-voting") only for the following Special Resolution set out hereinafter.

1. Authorisation to sell/ transfer / dispose off the certain machineries and equipments of the Company situated at Belagondapalli, Tamil Nadu pursuant to Section 180(1)(a) of the Companies Act, 2013

A statement pursuant to Section 102 and other applicable provisions, if any, of the Act, pertaining to the resolution set out in Item No. 1 of the Notice setting out the material facts and reasons thereof, is appended to this Postal Ballot Notice. This Postal Ballot Notice is also being placed on the website of the Company www.taal.co.in.

In compliance with the aforesaid MCA Circulars and pursuant to Section 110 of the Act read with the rules made thereunder, this Postal Ballot Notice is being sent only through electronic mode to those Members whose e-mail addresses are

registered with the Company/Depositories. If your e-mail address is not registered with the Company/Depositories, please follow the process provided in the Notes to receive this Postal Ballot Notice.

In compliance with the requirements of the MCA Circulars, hard copy of this Postal Ballot Notice along with Postal Ballot Forms and pre-paid business envelope will not be sent to the shareholders and shareholders are requested to communicate their assent or dissent through remote e-voting process only.

Pursuant to Rule 22(5) of the Rules, the Board of Directors of the Company at its meeting held on January 21, 2022, has appointed Mr. M. D. Selvaraj, (FCS: 960 and CP No.: 411), M/s. MDS & Associates, Practising Company Secretaries, Coimbatore as the Scrutinizer to conduct the Postal Ballot through remote e-voting process in a fair and transparent manner and for ascertaining the requisite majority.

The Company has engaged the services of Central Depository Services (India) Limited ("CDSL") to provide e-voting facility to the Members of the Company through their website at https://www.evotingindia.com. Please refer the instructions for e-voting given hereinafter the proposed resolution, to cast votes through electronic voting means.

The remote e-voting period commences from 9.00 AM (IST) on Wednesday, January 26, 2022 and ends at 5.00 PM (IST) on Thursday, February 24, 2022. Members are requested to read the instructions carefully while expressing their assent or dissent and cast votes via remote e-voting by not later than **05.00 PM (IST) on Thursday, February 24, 2022.**

The Scrutinizer shall submit the report to the Chairman of the Company, or any person authorized by him upon completion of the scrutiny of the votes cast through remote e-voting. The results of the Postal Ballot will be announced within 48 hours from the closure of the e-voting platform.

The said results along with the Scrutinizer's Report would be intimated to BSE Limited, where the Equity Shares of the Company are listed.

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Additionally, the results will also be uploaded on the Company's website www.taal.co.in and on the website of Central Depository Services (India) Limited ("CDSL") https://www.evotingindia.com

In the event, the resolution as set out under Item No.1 below is assented by the requisite majority of the members by means of Postal Ballot process, it shall be deemed to have been duly passed as Special Resolution at the General Meeting of the Company and it shall be deemed to have been passed on **Thursday**, **February 24**, **2022**, being the last date specified by the Company for e-voting. The resolution for the purpose as stated herein below is proposed to be passed by Postal Ballot/remote e-voting:

SPECIAL BUSINESS:

ITEM NO. 1:

To consider and, if thought fit, to give assent/dissent to the following resolution proposed to be passed as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 180(1)(a) and other applicable provisions, if any, of the Companies Act, 2013 ("Act") read with relevant Rules made thereunder. (including any modification(s) or re-enactment(s) thereof, for the time being in force) and the enabling provision in the Memorandum of Association and Articles of Association of the Company, the Securities and Exchange Board of India (Listing Requirements) **Obligations** and Disclosure Regulations, 2015 ("Listing Regulations") and subject to such other approvals, sanctions, consents and permissions as may be required, the approval of the members of the Company, be and is hereby accorded to the Board of Directors of the Company to sell/transfer/slump sale or dispose off certain machineries and equipment(s) of the Company situated at its factory at Village, Belagondapalli Thally Road. Denkanikottai Taluk, Krishnagiri District, Belagondapalli - 635 114, Tamil Nadu, to any other person(s) / third party(ies) for such consideration/value and on such other terms and conditions as may be mutually decided between the Company and respective party(ies).

RESOLVED FURTHER THAT the Board be and is hereby authorized to identify buyer(s), finalize terms and conditions for sale/ transfer of the machineries and equipments, rights, as aforesaid, the mode and structure of such transfer and its consideration, determine transfer date, and to do all such acts, deeds, matters and things including but not limited to, execution of all the necessary documents, agreements, deeds of assignment, conveyance and other documents and to do all acts, deeds, matters and things as may be deemed necessary or expedient in their discretion to give effect to the said resolution.

RESOLVED FURTHER THAT the Board be and is hereby authorized to delegate all or any of the powers herein conferred, to any Committee of Directors or any one or more Directors or Key Managerial Personnel of the Company with power to delegate to any Officers of the Company & to sign and execute deeds, agreements, applications, documents, writings etc. that may be required, on behalf of the Company and generally to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this resolution."

STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 1

Based on a review of the assets of the Company, the Board of Directors has decided to sell/transfer/slump sale or dispose off certain machineries and equipment(s) of the Company situated at its factory at Belagondapalli Village, Thally Road, Denkanikottai Taluk, Krishnagiri District, Belagondapalli – 635 114, Tamil Nadu. The Company would be able to realize a fair value for the machineries & equipments by disposing off the same and utilize the proceeds thereof more effectively.

Section 180(1)(a) of the Companies Act, 2013 ("the Act") requires that the Board of Directors shall not without the consent of the members obtained by special resolution sell, lease or otherwise dispose of the whole or substantially the whole of the undertaking of the company or where the company owns more than one undertaking, of the whole or substantially the whole of any of such undertakings.

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The proposed transaction shall not tantamount to discontinuation of the manufacturing business / operations of the Company. However, having regard to the provisions of Section 180(1)(a) of the Act, the said transaction, if materializes, may attract the aforesaid provisions and hence, as a matter of abundant caution, the approval of the shareholders is being sought.

Accordingly, necessary resolution pursuant to the provisions of Section 180(1)(a) of the Companies Act, 2013 have been proposed in Item No. 1 of the Notice for the approval of the Members.

The Board is satisfied that it would be in the best interests of the Company, its shareholders to sell / transfer / dispose off the said machineries & equipments as referred to in the resolution.

The Board recommends the resolution set out in Item No. 1 of the Notice for the approval of the Members.

None of the Directors or Key Managerial Personnel of the Company and their relatives are concerned or interested, financially or otherwise, in the resolution set out at Item No. 1 of the Notice.

By Order of the Board of Directors For Taneja Aerospace & Aviation Limited

> Shruti Zope Company Secretary

Pune, January 21, 2022

NOTES:

- 1. In compliance with MCA Circulars, this Postal Ballot Notice is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company/Depositories.
- 2. Members may note that this Postal Ballot Notice will also be available on the Company's website, www.taal.co.in and website of the Stock Exchanges where the equity shares of the Company are listed i.e. BSE Limited, www.bseindia.com and on the website of CDSL, www.evotingindia.com
- 3. The Notice is being sent only by email to all those Members of the Company, whose names appear in the Register of Members / List of Beneficial

Owners as received from National Securities Depository Limited ("NSDL") / Central Depository Services (India) Limited ("CDSL") as on **Friday, January 21, 2022** ("cut-off date") and who have registered their email address in respect of electronic holdings with the Depository through the concerned Depository Participants and in respect of physical holdings with the Company's Registrar and Share Transfer Agent, Bigshare Services Private Limited ("RTA") in accordance with the provisions of the Companies Act, 2013, read with Rules made thereunder and the MCA Circulars.

4. The instructions for remote e-voting are as under:

- i. In compliance with the provisions of Sections 108, 110 and other applicable provisions of the Act read with Rules framed thereunder, Regulation 44 of Listing Regulations, MCA Circulars and the Secretarial Standards on General Meetings (SS-2), the Company has provided the facility of remote e-voting to all Members, to enable them to cast their votes electronically. The Company has engaged the services of Central Depository Services (India) Limited ("CDSL") to provide remote e-voting facility to its Members.
- ii. The voting period begins from 9:00 AM (IST) on Wednesday, January 26, 2022 to 05.00 PM (IST) on Thursday, February 24, 2022 (both days inclusive). During this period, the shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e., Friday, January 21, 2022 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting after 05.00 PM (IST) on Thursday, February 24, 2022.
- iii. Voting rights of the Members shall be in proportion to the shares held by them in the paid-up equity share capital of the Company as on Friday, January 21, 2022 ("Cut-off date"). Only those Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the Cut-off date will be entitled to cast their votes by remote e-voting. A person who is not a Member as on the Cut-off date should treat this Postal Ballot Notice for information purposes only.

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- iv. Once the vote on the resolution is cast by the Member, he/she shall not be allowed to change it subsequently.
- v. The Board of Directors of the Company have appointed Mr. M. D. Selvaraj, FCS of M/s. MDS & Associates, Company Secretaries in practice, Coimbatore as the Scrutinizer for conducting the postal ballot through remote e-voting in a fair and transparent manner and for the purpose of ascertaining the requisite majority.

5. INSTRUCTIONS FOR SHAREHOLDERS FOR E-VOTING ARE AS UNDER:

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to aforesaid SEBI Circular, Login method for e-Voting & joining virtual meetings for Individual shareholders holding shares in Demat mode CDSL/NSDL is given below:

Type of shareholder	Login Method
Individual Shareholder holding shares in Demat mode with CDSL	1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or visit www.cdslindia.com and click on Login icon and select New System Myeasi.
	2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per

the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting meeting. during the Additionally, there is also links provided to access the system of all e-Voting Service **Providers** CDSL/NSDL/KARVY/LINKI NTIME, so that the user can visit the e-Voting service providers' website directly.

- 3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration
- 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page or click on https://evoting.cdslindia.co m/Evoting/EvotingLogin The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication. user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.

Individual
Shareholders
holding
shares in
demat mode

1. If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by

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with NSDL

typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter vour User ID and Password. successful After authentication, you will be see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service website provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

- 2. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS "Portal or click https://eservices.nsdl.com/ SecureWeb/IdeasDirectReg .jsp
- 3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL:

https://www.evoting.nsdl.c om/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter

your User ID (i.e. your

sixteen digit demat account number hold with NSDL), Password/OTP and Verification Code as shown the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Individual **Shareholders** securities in demat mode) login through

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will redirected to NSDL/CDSL Depository site successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at above mentioned websites.

Helpdesk for Individual Shareholders holding shares in demat mode for any technical issues relating to login through Depository i.e. CDSL and NSDL:

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Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 and 22-23058542-43.
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30

- i. Login method for shareholders holding shares in Physical form and shareholders other than individual holding shares in Demat form.
 - 1. The shareholders should log on to the evoting website www.evotingindia.com.
 - 2. Click on "Shareholders" module.
 - 3. Now enter your User ID
 - For CDSL: 16 digits beneficiary ID,
 - For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
 - 4. Next enter the Image Verification as displayed and Click on Login.
 - 5. If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
 - 6. If you are a first-time user follow the steps given below:

For Physical shareholders and other than		
individual	shareholders holding shares in	
Demat		
PAN	Enter your 10 digit alpha-numeric	
	*PAN issued by Income Tax	
	Department (Applicable for both	
	demat shareholders as well as	
	physical shareholders)	
	• Shareholders who have not	
	updated their PAN with the	

	Company/Depository
	Participant are requested to
	use the sequence number sent
	by Company/RTA or contact
	Company/RTA
Dividend	Enter the Dividend Bank Details
Bank	or Date of Birth (in dd/mm/yyyy
Details	format) as recorded in your demat
OR	account or in the company records
Date of	in order to login.
Birth	• If both the details are not
(DOB)	recorded with the depository
	or company, please enter the
	member id / folio number in
	the Dividend Bank details field.

- ii. After entering these details appropriately, click on "SUBMIT" tab.
- iii. Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' wherein menu they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- iv. For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- v. Click on the EVSN for the **Taneja Aerospace** and **Aviation Limited**.
- vi. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- vi. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

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- viii. After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- ix. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- x. You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- xi. If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

xii. Additional Facility for Non - Individual Shareholders and Custodians - For Remote voting only

- Non-Individual shareholders (i.e., other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together

with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; secretarial@taal.co.in (designated email address by company), if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.

- i. For Physical shareholders please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to Company/RTA email id.
- ii. For Demat shareholders Please update your email id & mobile no. with your respective Depository Participant (DP).
- iii. For Individual Demat shareholders Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting.

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at 022-23058738 and 022-23058542/43.

All grievances connected with the facility for voting by electronic means may be addressed to Ms. Shruti Zope, Company Secretary or Mr. Rakesh Dalvi, Sr. Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.

6. Institutional Members (i.e. other than HUF, NRI, etc.) are requested to send scanned copy (PDF/ JPG Format) of relevant Board Resolution/ Authority Letter, along with attested specimen signature of duly authorized signatories authorized to vote to Scrutinizer by

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e-mail at secretarial@taal.co.in. They may also upload the same in e-voting module in their login. Scanned image of above documents should be in the naming format "Corporate Name EVEN NO."

- 7. A member cannot exercise his vote by proxy on Postal Ballot.
- 8. Members are further requested to:
 - Intimate changes, if any, in address/ bank mandate & e-mail ID to secretarial@taal.co.in for shares held in physical form & to the Depository Participants for shares held in Demat form.
 - Quote folio number/ DP ID/ Client ID in all correspondence with the Company or its R & T Agent.
 - Intimate about consolidation of folios to R & T Agent, if your shareholding is under multiple folios.
 - Note that as per SEBI / Stock Exchange guidelines the shares of the Company are traded compulsorily in Demat form. As per the guideline issued by SEBI there are no Demat Account opening charges. In view of this Members are requested to convert their physical share certificate into Demat form.
 - Note that as per SEBI Notification dated June

- 08, 2018 shares in physical form will not be transferred w.e.f. April 01, 2019 except in case of transmission or transposition of securities. Therefore, the Members who still hold share certificate(s) in physical form are advised in your interest to dematerialize your shareholding at the earliest.
- Note that the Company has designated an exclusive email ID viz. <u>secretarial@taal.co.in</u> to enable members to register their queries/complaints.
- SEBI Circular dated November 13, 2021 has mandated holders of physical securities furnishing of PAN, address with PINCODE, Email address, mobile number, bank account details, nomination and specimen signature and has prescribed the forms to furnish the said details. The copies of SEBI Circulars and the prescribed Forms are available on the website of the Company at www.taal.co.in. The shareholders holding shares in physical form are requested to note that the Folios wherein cited details / documents are not available on or after April 01, 2023, shall be frozen as per SEBI Circular and therefore, requested to furnish the cited details / documents to the Company or its Registrar and Share Transfer Agent.